

**JABATAN TIMBALAN NAIB CANSOLOR
(HAL EHWAL PELAJAR)
UNIVERSITI TEKNOLOGI MALAYSIA**

UTM.J.06.01.00/10.12/22Jld. 2 (69)

20 Jun 2023 / 01 Zulhijjah 1444H

PEKELILING PELAJAR BIL. 3/2023

**PANDUAN PENGANJURAN PROGRAM BERBENTUK KONSERT/ HIBURAN /
PERSEMBAHAN**

Dimaklumkan bahawa berikutan dari pemakluman terkini pihak Kementerian Pendidikan Tinggi (KPT) melalui surat bertajuk Arahan Pembatalan Aktiviti / Program / Berbentuk Konsert di Universiti Awam bertarikh 15 Jun 2023, pihak Universiti melalui Mesyuarat Jawatankuasa Eksekutif Jabatan Timbalan Naib Canselor (Hal Ehwal Pelajar) memandang serius akan perkara ini dan telah bersetuju menambah baik Panduan Penganjuran Program Berbentuk Konsert / Hiburan / Persembahan.

2.0 Sehubungan itu, semua aktiviti berbentuk konsert / hiburan / persembahan yang akan dilaksanakan di peringkat dalaman atau luar Universiti hendaklah mendapatkan kelulusan pihak pengurusan Universiti dengan membuat pertimbangan risiko aksi luar jangka dengan melalui tapisan dan kelulusan pihak Pusat Islam, Bahagian Keselamatan, Jabatan Pendaftar, Pejabat OSHE UTM dan Jabatan Timbalan Naib Canselor (Hal Ehwal Pelajar).

3.0 Dengan itu, semua aktiviti berbentuk konsert / hiburan / persembahan yang telah mendapat kelulusan sebelum pemakluman terkini dari pihak KPT akan dibawa semula untuk penilaian risiko.

4.0 Setiap penganjuran program yang telah mendapat kelulusan dari pihak pengurusan Universiti adalah diingatkan untuk sentiasa membuat pemantauan menyeluruh dan membuat perancangan risiko tambahan berdasarkan keperluan dari semasa ke semasa. Pihak Universiti juga berhak menghentikan program sekiranya didapati tidak mematuhi peraturan yang telah ditetapkan.

5.0 Bersama-sama ini dilampirkan Panduan Penganjuran Program Berbentuk Konsert / Hiburan / Persembahan dan surat arahan dari KPT sebagai rujukan.

Sekian, terima kasih.

“MALAYSIA MADANI”

“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”

Saya yang menjalankan amanah,



(PROF. DR. SHAMSUL BIN SAHIBUDDIN)

Timbalan Naib Canselor (Hal Ehwal Pelajar)

Jabatan Timbalan Naib Canselor (Hal Ehwal Pelajar)

Universiti Teknologi Malaysia

b.p. Naib Canselor

✉: shamsul@utm.my

- s.k.
- Naib Canselor
 - Timbalan Naib Canselor (Akademik dan Antarabangsa)
 - Timbalan Naib Canselor (Penyelidikan dan Inovasi)
 - Timbalan Naib Canselor (Pembangunan)
 - Pendaftar
 - Pengarah, Bahagian Keselamatan

**DEPARTMENT OF DEPUTY VICE-CHANCELLOR
(STUDENT AFFAIRS)
UNIVERSITI TEKNOLOGI MALAYSIA**

UTM.J.06.01.00/10.12/22Jld. 2 (69)

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STUDENT CIRCULAR NO. 3/2023

**GUIDELINES FOR ORGANIZING PROGRAMS IN THE FORM OF CONCERTS /
ENTERTAINMENT / PERFORMANCES**

With reference to the latest notification from the Ministry of Higher Education (MOHE) communicated through a letter entitled Instructions for Cancellation of Activities / Programs in the form of Concerts in Public Universities dated 15 June 2023, the University through the Executive Committee Meeting, Department of Deputy Vice-Chancellor (Student Affairs) takes this matter seriously and has agreed to improve the Guidelines for Organizing Programs in the form of Concerts / Entertainment / Performances.

2.0 Accordingly, all activities in the form of concerts / entertainment / performances that will be organised in or out of the University must obtain the approval of the University management by conducting a risk assessment of unexpected behaviors and actions screened and approved by the Islamic Center, the Security Division, the Registrar's Department, the Office of Occupational Safety, Health and Environment (OSHE) UTM and the Department of Deputy Vice-Chancellor (Student Affairs).

3.0 Therefore, all activities in the form of concerts / entertainment / performances that have received approval prior to the latest notification from MOHE will be rereviewed for risk assessment.

4.0 Organisers of any program approved by the University management are reminded to always make comprehensive monitoring throughout the program and conduct additional risk management plan as appropriate from time to time. The University reserves the right to stop the program if it is found not to comply with the rules that have been set.

5.0 Attached please find the Guidelines for Organizing Programs in the form of Concerts / Entertainment / Performances and the letter from MOHE for reference.

Thank you.

“MALAYSIA MADANI”

“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”

I, who uphold trust,



(PROF. DR. SHAMSUL BIN SAHIBUDDIN)

Deputy Vice-Chancellor (Student Affairs)
Department of Deputy Vice-Chancellor (Student Affairs)
Universiti Teknologi Malaysia
For Vice-Chancellor

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cc - Vice-Chancellor
- Deputy Vice-Chancellor (Academic & International)
- Deputy Vice-Chancellor (Research & Innovation)
- Deputy Vice-Chancellor (Development)
- Registrar
- Director, Security Division