

**DEPARTMENT OF DEPUTY VICE-CHANCELLOR  
(STUDENT AFFAIRS)  
UNIVERSITI TEKNOLOGI MALAYSIA**

UTM.J.06.01/10.12/22Jld. 2 ( 59 )

16 September 2021

**STUDENT CIRCULAR NO. 14/2021**

**PROCEDURES FOR STUDENTS' MOVEMENT TO ENTER UTM JOHOR BAHRU  
AND UTM KUALA LUMPUR CAMPUSES BEGINNING 15 OCTOBER 2021**

We are pleased to inform that in line with the latest notification from the Ministry of Higher Education (MOHE) on 14 September 2021, the University has agreed to implement the procedures for the movement of students to return to campus.

2.0 Accordingly, the University through the Student Movement Coordinating Committee Meeting dated 14 September 2021 has agreed to implement the Standard Operating Procedures (SOPs) for the movement of students to enter the campuses of Universiti Teknologi Malaysia (UTM) which will be **effective from 15 October 2021 until further notice.**

3.0 Based on Academic Circular No. 05/2021 dated 08 September 2021, the University through the Department of Deputy Vice Chancellor (Academic and International) has stated that teaching and learning methods (PdP) are online for all students. Hence, the categories of students that can be given consideration and priority to return to campus are as follows:-

- (i) Students who need to attend Industrial Training (LI) in UTM.
- (ii) Students who need to enter the campus to fulfil the MOHE requirements of a physical meeting (examples: sitting for a professional body examination to meet the requirement of the professional body)
- (iii) Students with the *Incomplete Status* ("Tidak Selesai" or TS), final year Undergraduate students, Master students and Doctoral students who require the use of the laboratory.
- (iv) Sponsored Students of the Postgraduate Research Programs.
- (v) Students enrolled for Semester 1 session 2020/2021 (admission decided by the respective faculty).

- (vi) Affected students who require a conducive learning environment.
- (vii) New students enrolled for semester I session 2021/2022.

#### 4.0 **The procedures for students to enter the campus are as follows:-**

- 4.1 Students and parents/guardians are allowed to enter the campus if they are fully vaccinated:
  - (i) 2-dose vaccination of Pfizer, Astrazeneca or Sinovac after the 14<sup>th</sup> day from the date of the second dose injection;
  - (ii) 1-dose vaccination of Johnson & Johnson or Cansino vaccine after the 28<sup>th</sup> day from the date of injection; and
  - (iii) Low risk recorded in the respective mySejahtera application.
- 4.2 Students need to apply to enter the campus through the UTMSmart system and fill in a health declaration form (HDF). The application system will be open from **October 5, 2021**.
- 4.3 Admission approval letters will be issued to serve as inter-state or district travel documents.
- 4.4 For Sabah, Sarawak and Labuan students, the admission procedures to the Peninsula is based on the procedures set by the National Security Council of the respective state.
- 4.5 **For international students, the admission procedure to Malaysia is based on SOPs set by the National Security Council (MKN).**
- 4.6 Modes of transport allowed are either own vehicle, driven by parents/guardians and flight. **Public transportation is not allowed.**
- 4.7 Prior to entering campus, a health screening procedure will be performed at the entrance. This involves checking the body temperature, entry permission letter, complete digital certificate of vaccination and scanning mySejahtera. Then, students are required to undergo the RTK Antigen Saliva Self-Test Kit test at the Covid-19 Screening Center at a location to be determined by the University. Next, the students are allowed to enter the residential college after the RTK Antigen Saliva Self-Test Kit test results are confirmed Negative by the University Medical Officer. College placement is subject to the decision of the Hospitality Cluster, Department of the Deputy Vice-Chancellor (Development).

5.0 The University would also like to thank all students who have fully complied with the SOPs that have been set and continued with the online teaching and learning (PdP). Please note, any violation of these instructions may be subject to disciplinary action by the University. If there are any questions, please contact/WhatsApp HEPUTMJB hotline at 011-18687022 and HEPUTMKL at 017-2424122.

**These instructions are subject to changes and instructions from the National Security Council (MKN).**

Thank you.

**“Wawasan Kemakmuran Bersama 2030”  
“Berkhidmat untuk Negara kerana Allah”**

I, who uphold trust,



**(PROF. DR. SHAMSUL BIN SAHIBUDDIN)**

The Deputy Vice-Chancellor (Student Affairs)

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Universiti Teknologi Malaysia

for Vice Chancellor

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c.c. : Vice Chancellor  
: Deputy Vice-Chancellor (Academic and International)  
: Deputy Vice-Chancellor (Research and Innovation)  
: Deputy Vice-Chancellor (Development)  
: Registrar  
: Director, Security Division

*\* In the event of inconsistency or discrepancy between the English version and the Malay version, the Malay version shall prevail.*

Department of Deputy Vice-Chancellor (Student Affairs)  
16 September 2021.