

ADMINISTRATIVE CIRCULAR
DEPARTMENT OF DEPUTY VICE CHANCELLOR (STUDENT AFFAIRS) -
MOVEMENT CONTROL ORDER (MCO)

With reference to the Special Announcement by the Prime Minister on 11 January 2021 with regards to the Movement Control Order (MCO), the Department of Deputy Vice Chancellor (Student Affairs) has decided that UTM student movement guidelines will be implemented starting from **26 January to 4 February 2021** for both UTM Johor Bahru and Kuala Lumpur campuses following these details:

EXIT/ENTRY MOVEMENT OF STUDENTS ON CAMPUS DURING MCO

1. Entrance to campus for all **local** UTM students are **postponed except** students with special need. The students involved are as follows:

- 1.1 Post graduate students in research mode program who require laboratory facilities, workshops, design studios or specialized research equipment;
- 1.2 Final semester / year students of Diploma and Bachelor's degree programs in courses such as Engineering, Architecture and others, who require practical work and specialized equipment;
- 1.3 Final semester / year students who do not have the required access and environment that is conducive for online TnL;
- 1.4 New students who will register for the Academic Session 2020/2021 for Foundation, Diploma, Bachelor's Degree and Post Graduate programs;
- 1.5 Students who receive special approval from faculties or Centers of Responsibility (PTj).

(For items 1.1, 1.2, 1.3 and 1.4, please refer to the Guidelines for Teaching and Learning (TnL) and Research Activities at UTM during and after the Movement Control Order Period dated 7 June 2020 regarding procedures of returning to campus).

2. Student who want going back to campus with the above requirements must obtain a **letter of permission** from the Department of Deputy Vice Chancellor (Student Affairs) for the purpose of crossing the district.
3. For students who are not in **the needs** to be allowed return to the campus will continue their studies online.

4. The admission of all international students except from **United Kingdom** are allowed and must undergo **compulsory quarantine** at quarantine stations designated by MOH
5. For students who already in campus, movement in and out of campus including to purchase food / beverages is limited from **7:00 am to 8:00 pm**. Students who wish to leave / enter outside the period due to emergencies, critical and special needs (**exceeding a radius of 10 km**) are **ALLOWED** by making a special application from the Principal of the Residential College or the authorized Deputy Vice Chancellor (Student Affairs) Department Officer. For students who use vehicles to get off the UTM campus, a maximum of only **2 people** are allowed at a time.
6. All students who wishing to enter the campus must comply with the following Standard Operating Procedures (SOP)
 - i. Healthy and free from the symptoms of Covid-19.
 - ii. Body temperature examination and screening of symptoms. Students show healthy status through the UTMSmart application at the Security Division entrance. Students with a body temperature > 37.5°C or have symptoms (fever, cough, difficulty breathing or looking unhealthy) will be referred to the University Health Center (PKU).
 - iii. Comply with physical imprisonment of at least 1 meter with each other & avoid 3S (Crowded, Narrow & Close Chat)
 - iv. Comply with all SOPs in places dealing in UTM such as in laboratories, lecture halls, leisure places, mini markets, cafeterias, shops and others.
 - v. Ensure physical imprisonment in the cafeteria is at least 1 meter and only packaged purchases are allowed.
 - vi. Students need to use the **MySejahtera / QR Code** Application when dealing at the college / office counter.
7. Students who have errands outside of campus **MUST** comply with the MCO SOP. If action is taken for non-compliance of the MCO SOP, the responsibility falls entirely on the students.
8. Students are allowed to use food and beverage delivery services such as GrabFood, Food Panda and others and are allowed to enter the campus from **7:00 am to 8:00 pm**. Students are also allowed to use e-call service (e-hailing) for off-campus travel **not exceeding a 10 km radius** subject to Article 4.

STUDENTS ACTIVITIES ON CAMPUS DURING MCO

1. All student activities including clubs, associations and co-curricula implemented face to face and in groups are **NOT ALLOWED**.
2. All leisure activities and physical sports **individually** are **ALLOWED** to involve jogging, walking, leisure, light exercise and cycling **except** for activities in the form of mass gatherings, competitions or tournaments, difficult to control, no physical imprisonment and involve body contact such as football, netball, rugby, hockey and swimming. Cycling activities alone **not exceeding 10 km** either inside or outside the UTM campus area are allowed.
3. The utilization of space for students' associations/ clubs activities is **NOT ALLOWED**. All associations/ clubs are encouraged to continue conducting activities online.

With the release of this new circular, the previous circulars issued by the Department of Deputy Vice Chancellor (Student Affairs) regarding the Movement Control Order are therefore **void**.

We wish all our students successfully continuing their studies while being fully responsible in complying with the SOP of MCO, for a healthy and quality life, on and off UTM campus.

'Let Us Care for One Another'

I, who uphold trust,



(PROFESSOR DR. SHAMSUL BIN SAHIBUDDIN)
DEPUTY VICE CHANCELLOR (STUDENT
AFFAIRS) UNIVERSITI TEKNOLOGI MALAYSIA

c.c. : Vice Chancellor
: Deputy Vice Chancellor (Academic and International)
: Deputy Vice Chancellor (Research and Innovation)
: Deputy Vice Chancellor (Development)
: Registrar
: Director, Security Division